

PAPERWORK REDUCTION ACT SUBMISSION

Please read the instructions before completing this form. For additional forms or assistance in completing this form, contact your agency's Paperwork Clearance Officer. Send two copies of this form, the collection instrument to be reviewed, the Supporting Statement, and any additional documentation to: **Office of Information and Regulatory Affairs, Office of Management and Budget, Docket Library, Room 10102, 725 17th Street NW Washington, DC 20503.**

1. Agency/Subagency originating request Department of the Interior Minerals Management Service (MMS)	2. OMB control number a. <u>1</u> <u>0</u> <u>1</u> <u>0</u> - b. <u>X</u> None
3. Type of information collection (<i>check one</i>) a. <u>X</u> New collection b. ___ Revision of a currently approved collection c. ___ Extension of a currently approved collection d. ___ Reinstatement, without change, of a previously approved collection for which approval has expired e. ___ Reinstatement, with change, of a previously approved collection for which approval has expired f. ___ Existing collection in use without an OMB control number <i>For b-f, note item A2 of Supporting Statement instructions</i>	4. Type of review requested (<i>check one</i>) a. ___ Regular b. <u>X</u> Emergency - Approval requested by: 8/17/05 c. ___ Delegated 5. Small entities Will this information collection have a significant economic impact on a substantial number of small entities? ___ Yes <u>X</u> No 6. Requested expiration date a. ___ Three years from approval date b. <u>X</u> Other Specify: <u>180 days</u>
7. Title Accounts Receivable Confirmations	
8. Agency form number(s) (<i>if applicable</i>) None	
9. Keywords "Federal and Indian lands, revenue management, royalty and production reporting, minerals, payors, solid minerals"	
10. Abstract Under the Chief Financial Officers Act of 1990 (CFO), the Department's Office of Inspector General (OIG), or its agent, audits the Minerals Management Service (MMS) accounts receivable financial records.	
11. Affected public (<i>Mark primary with "P" and all others that apply with "X"</i>) a. <u>X</u> Individuals or households b. <u>P</u> Business or other for-profit c. ___ Not-for-profit institutions d. ___ Farms e. <u>X</u> Federal Government f. <u>X</u> State, Local or Tribal Government	12. Obligation to respond (<i>Mark primary with "P" and all others that apply with "X"</i>) a. <u>P</u> Voluntary b. ___ Required to obtain or retain benefits c. ___ Mandatory
13. Annual reporting and recordkeeping hour burden a. Number of respondents <u>125</u> b. Total annual responses <u>125</u> 1. Percentage of these responses collected electronically <u>0%</u> c. Total annual hours requested <u>32</u> d. Current OMB inventory <u>0</u> e. Difference <u>32</u> f. Explanation of difference 1. Program change <u>32</u> 2. Adjustment <u>0</u>	14. Annual reporting and recordkeeping cost burden (<i>in thousands of dollars</i>) a. Total annualized capital/startup costs <u>0</u> b. Total annual costs (O&M) <u>0</u> c. Total annualized cost requested <u>0</u> d. Current OMB inventory <u>0</u> e. Difference <u>0</u> f. Explanation of difference 1. Program change <u>0</u> 2. Adjustment <u>0</u>
15. Purpose of information collection (<i>Mark primary with "P" and all others that apply with "X"</i>) a. ___ Application for benefits b. ___ Program evaluation c. ___ General purpose statistics d. <u>X</u> Audit e. ___ Program planning or management f. ___ Research g. <u>P</u> Regulatory or compliance	16. Frequency of recordkeeping or reporting (<i>check all that apply</i>) a. ___ Recordkeeping b. ___ Third party disclosure c. ___ Reporting 1. ___ On occasion 2. ___ Weekly 3. ___ Monthly 4. ___ Quarterly 5. ___ Semi-annually 6. <u>X</u> Annually 7. ___ Biennially 8. ___ Other (describe)
17. Statistical methods Does this information collection employ statistical methods? <u>X</u> Yes ___ No	18. Agency contact (<i>person who can best answer questions regarding the content of this submission</i>) Name: <u>Sharron Gebhardt, Lead Regulatory Specialist</u> Phone: <u>(303) 231-3211</u>

19. Certification for Paperwork Reduction Act Submissions

On behalf of this Federal agency, I certify that the collection of information encompassed by this request complies with 5 CFR 1320.9.

Note: The text of 5 CFR 1320.9, and the related provisions of 5 CFR 1320.8(b)(3), appear at the end of the instructions. *The certification is to be made with reference to those regulatory provisions as set forth in the instructions.*

The following is a summary of the topics, regarding the proposed collection of information, that the certification covers:

- (a) It is necessary for the proper performance of agency functions;
- (b) It avoids unnecessary duplication;
- (c) It reduces burden on small entities;
- (d) It uses plain, coherent, and unambiguous terminology that is understandable to respondents;
- (e) Its implementation will be consistent and compatible with current reporting and recordkeeping practices;
- (f) It indicates the retention period for recordkeeping requirements;
- (g) It informs respondents of the information called for under 5 CFR 1320.8(b)(3);
 - (i) Why the information is being collected;
 - (ii) Use of information;
 - (iii) Burden estimate;
 - (iv) Nature of response (voluntary, required for a benefit, or mandatory);
 - (v) Nature and extent of confidentiality; and
 - (vi) Need to display currently valid OMB control number;
- (h) It was developed by an office that has planned and allocated resources for the efficient and effective management and use of the information to be collected (see note in Item 19 of the instructions);
 - (i) It uses effective and efficient statistical survey methodology; and
 - (j) It makes appropriate use of information technology.

If you are unable to certify compliance with any of these provisions, identify the item below and explain the reason in Item 18 of the Supporting Statement.

MMS ICCO

1010-NEW

Signature of Senior Official or designee

Date

H. Theodore Heintz